

OFFICE OF THE ATTORNEY GENERAL
PROPOSED FEES FOR PROVIDING RECORDS UNDER
GRAMA, IN DISCOVERY AND UNDER OTHER AUTHORITIES

November, 2009

Following is a proposed fee schedule for the Office of the Attorney General for providing records and other materials under GRAMA, in discovery and other authorities.

The Office of the Attorney General, at its discretion, may elect not to charge fees for production of documents although it is authorized by law to do so, e.g., where that courtesy is reciprocated. This fee schedule is not intended to change that practice.

This fee schedule differs from the one currently used by the Attorney General's Office in that it eliminates the additional labor cost for photocopying (currently \$30/hour in addition to the \$.25/page), and addresses some matters not previously addressed, e.g., fees for certification and mailing. It also explicitly adopts the standard for staff time found in GRAMA.

There will be a hearing to give the public an opportunity to provide comment on this proposal on December 2, 2009 at:

Utah State Capitol, Room 250
350 N. Capitol Rd
Salt Lake City UT 84114

The Attorney General's Office will hold a public hearing on this proposed fee schedule:

December 2, 2009, 4pm- 5pm
Utah State Capitol, Room 250
350 N. State Street, Salt Lake City, Utah 84114

Written comments may also be received on or before December 2, at 6:00 p.m. Please submit written comments to:

Paul Murphy
Office of the Attorney General
Utah State Capitol Complex
350 North State Street Suite 230
Salt Lake City, Utah 84114-2320
FAX: (801) 538-1121
EMAIL: PMurphy@Utah.gov

Please contact Paul Murphy at 801-538-1892 if you have any questions. Please contact Vickie Walker at 801-366-0300 if you need ADA accommodation.

**Attorney General Proposed Fees for Providing Records Under GRAMA,
in Discovery and Under Other Authorities**

Fee for photocopies:

- \$.25 per page for standard size, non-color white copies
- \$.40 per page for standard size, color copies
- \$1.00 per page for 11 X 17 copies
- Actual costs for other odd sized copies

Fee for faxing documents:

- \$1 per page plus telephone charges for long distance over 10 pages

Fee for certifying a document:

- Per certification 2.00

Staff time required to search, compile and otherwise prepare to provide a record:

- Actual cost, not to exceed salary of lowest paid employee who, in the discretion of the record's custodian, has the necessary skill and training to perform the request. Staff time for photocopying is included in the fee for photocopies.

Mailing and shipping costs:

- \$2.00 for staff mail preparation time, plus actual mailing costs if greater than \$2.

Other supplies (CD's, DVDs) and associated staff services:

- \$5 for CD, plus staff time to run copy
- \$10 for DVD, plus staff time to run copy
- Other media/supplies: actual cost

Other Services (e.g., fees for third party services)

- Actual cost